



REQUEST FORM FOR RESOLUTIONS PERTAINING  
TO EXPENDITURES FROM THE CITY BUDGET  
(CONTRACTS/PURCHASES, TRANSFER FUNDS)

Requested by: James D. Arnoult Date of City Council Meeting: March 6, 2006  
Director, PW, PM & E

Purchase   X      Award Contract           Transfer Funds           Negotiate/  
Execute a Contract

|                              |                      |
|------------------------------|----------------------|
| Advertisement Date           | February 8, 2006     |
| Newspaper(s)                 | Gaithersburg Gazette |
| Bids Opened/Tabulated (date) | March 1, 2006        |

Two (2) 2006 Chevrolet Fifteen (15) Passenger Vans with Stability Control.

Company Name: Criswell Chevrolet, Inc.  
Street Address: 503 Quince Orchard Road  
P. O. Box Number  
City/State/Zip: Gaithersburg, Maryland 20878

**FUNDS TO BE EXPENDED FROM:** Operating Budget   X   Capital Improvements Budget

**VERIFICATION OF AVAILABILITY OF FUNDS**      Available      x      Not available \_\_\_\_\_

Ans Sultan 3/2/06

Date \_\_\_\_\_

**RESOLUTION OF THE MAYOR AND CITY COUNCIL  
AUTHORIZING THE CITY MANAGER TO ENTER INTO  
A CONTRACT TO PURCHASE TWO (2) 2006  
FIFTEEN PASSENGER VANS**

**David B. Humpton, City Manager**